

SFds Parish Pastoral Council Meeting

6.16.20

Present: Joanne Browarsky, Michela Buccini, Father Gene Contadino, Donna Griffith, Brother Paul Hoffman, Madison Kramer, Phil Louis, Father Mike Nartker, Joe Nurre, Steve Pohlman, Mary Ragland, Tori Vogelgelsang, Don Yelton

- I. Introduction of Bro. Paul Hoffman, S.M. will arrive at deSales mid July
- II. Standing Reports
 - A. School Update Discussion- Joanne Browarsky
 1. 82 Scholars are registered for the Dragon Summer Learning program..
 2. Teacher contract signing scheduled for the week of June 15. As of June 16, 2020 they have 100% of their staff returning.
 3. Worked with the staff to talk about positive takeaways from the academic year- especially items that they figured out during remote learning.
 4. Waiting for CPS announcement of their plan for fall - deSales is directly impacted by their decision, especially when it comes to transportation.
 - B. Pastor's Report- Father Gene Contadino
 1. Review Church re-opening
 - a) Worship has gone great
 - b) Church seats 700 - we have been able to fit everyone in the church
 - c) Clean the church on Mondays and Thursdays
 - d) Friendly reminder to parishioners that the obligation to attend mass has been reviewed due to COVID-19 and that Wednesday mass does count towards the Sunday obligation.
 2. Scaffolding for the ArtWorks mural on the school scheduled for June 22
 3. Work on the new handicap ramp of church should begin on June 22
 - C. Finance Committee Update- Don Yelton
 1. See budget summary below.
 2. Don went through the budget with the rest of PPC.
 3. PPC approved this upcoming fiscal year's budget.
- III. Old Business
 - A. Strategic Planning Discussion - Phil Louis
 1. PPC is reviewing and giving suggestions on the Strategic Plan in the next two weeks. Looking to see if parish priorities are consistent with the SWOT analysis and goals.
 2. We will review the updates in the next PPC meeting in July.
- IV. The parish should receive the strategic plan around August 1.
- V. New Business
 - A. Transition discussion and needs assessment- Father Mike and Bro. Paul
 1. Father Mikes understands that this will be a year or two process as he learns the parish, committees, and the city.
 - a) Sees this as coming in and sitting at the open chair and learning.
 2. Brother Paul- recently had surgery. His major focus right now is healing.
 - a) Is hoping to move around mid-July
 - b) He too wants to learn and understand the parish

Summary of SFDS Financial Conditions by Don Yelton

Don Yelton presented the proposed budgets for the Parish, the Elementary School, and the Cafeteria. Don noted that SFDS operates on a Fiscal Year which starts on July 1st and ends on June 30th. Therefore, the proposed Budgets are for July 1st, 2020 thru June 30th, 2021. The finance committee looked at the actual revenue and the expenses for the Fiscal Year's ending June 30th, 2018 and June 30th, 2019, the year to date collections for the Fiscal Year ending June 30th, 2020, and then applied estimates for the impact of Covid-19.

In the Parish Church budget Don called attention to the 4 primary sources of Parish income. The Sunday and Holy Day collections, Interest and Dividends, Weddings, and the rent paid by Mercy Neighborhood Ministries (MNM). Sunday and Holy Day collections were estimated to be slightly lower at 98% of this fiscal year. Interest and Dividends are estimated to be 25% lower because the Federal Reserve recently committed to keeping interest rates low. Also because of the restrictions from Social Distancing on large gatherings it was noted that Weddings are being cancelled. Therefore, estimated revenue from Weddings was cut by approximately 50%. Fortunately, MNM is a great tenant who raised their rent by 5%. The only additional expense of note for the Parish is the addition of the salary for Brother Paul. As a result, in the Parish Budget revenue will still exceed expenses but the surplus is estimated to be 40 to 50% lower in Fiscal Year 2021.

Turning to the proposed School Budget there are 2 accounts of special concern. First SFDS was told that CISE contribution for Fiscal year 2021 will be cut by 60% or approximately \$190,000. Second the Finance Committee estimated that the State of Ohio will reduce ED Choice reimbursements by as much as 25% to help balance the State Budget. The Finance Committee projects that the Elementary School may generate a deficit of approximately \$500,000. The finance committee proposed a 3-part plan to cover this deficit. First, SFDS was encouraged by the CFO of the Archdiocese and 5th/3rd Bank to re-open the SFDS application for a PPP loan of \$270,000. Second the Finance Committee recommended the use of \$150,000 from an account which may only be used for the Elementary School. Third SFDS, will apply for a Line of Credit at 5th/3rd Bank to be used for the balance of any deficit in Fiscal 2021.

The proposed budget for the School Cafeteria did not include any usual changes for the next Fiscal Year.

Turning to the Statement of Financial Position it was noted that SFDS has a little over \$6,000,000 on deposit with the Archdiocese. \$3,500,000 came from a gift to the now closed Assumption Parish. The other \$2,500,000 was generated from good fiscal discipline at SFDS over many years. A key part of this discipline is a long-standing tradition at SFDS that any surplus funds should be treated as an Endowment. Whereby only the Interest and Dividends earned on the Endowed Funds may be spent on Parish operations.

A motion was made and seconded to accept the proposed budget and was approved by a show of hands from PPC members.