

Attendees: Michela Buccini, Bonnie Davis, Br. Paul Hoffman, Donna Griffith, Phil Louis, Father Mike Nartker, Joe Nurre, Steve Pohlman, Br. Bob Politi, Mary Ragland, Don Yelton

Standing Reports

- I. School Update (Joanne Browarsky)
 - a. The SIXTH Annual SFDS Walk-a-Thon was a HUGE success! Ms. Browarsky boasts we had 100% participating from both our Gold and Blue squads, BEAUTIFUL weather both days, and our scholars collectively raised \$970.25! All money raised from the walk-a-thon fundraiser goes directly to student incentives such as the Principal's Award \$5 gift cards, special treats on days like the walk-a-thon, and classroom incentives.
 - b. Taken directly from the past two parent newsletters - Each week, I try to reinforce the importance of both the days the scholars are in school, face to face, as well as the days they are working remotely. BOTH equate to their overall progress, success, and promotion as a scholar this school year. I recently took a poll among our classroom teachers, and am pleased to share we currently have remote engagement from 80% or more of our scholars in the majority of our classrooms. We continue to seek new ways of reaching the other 20%, and one of those ways is through consistent, regular communication with our parents.
 - c. The possibility that we will need to shift to all remote instruction at some point this school year is ever present in the back of our minds. However, the greatest difference between now and last March is that we have the opportunity to get prepared should that become a reality. "Remote readiness" will continue to be a focal point among our staff this month. We continue to positively reinforce parents who maintain consistent, regular communication with us; this month, grade level teams are discussing, self-assessing their own "remote readiness" to ensure we are ready if the time comes, and our scholars will continue to achieve excellence no matter where they are!
 - d. With our hybrid model, everything must be done in "stereo", including Halloween! (i.e. The way we structured the walk-a-thon this year.) Bonnie Lee, Lynn (our secretary) and our primary floor captain have brainstormed a way we can still do "trick or treat" safely this year, outside, for Pre K – 2. I continue to be impressed with the resourcefulness and ingenuity of our staff. As I told our parents a couple weeks ago in our newsletter, where there's a will there's a way! We are continuing to figure things out, one day at a time (and though it sounds cliché) we are doing so working together.
 - e. Question for Joanne: Are there ways that the parish can support the 20% of students who are unable to be present? Donations towards computers, internet, etc?
 - f. Masses have been held in the main church on Mondays and Fridays.
- II. Pastoral Team Report (Br. Paul and Fr. Mike)
 - a. The side ramp is now ready to go! People can begin entering through this ramp starting on October 25, 2020.
 - b. Facilities committee has been set.
 - i. Committee: Terry's Meinking, Bob Maly, Debbie Day, Brother Paul Hoffman
 - ii. Will begin meeting to talk about planning on future projects

- c. Number of new parishioners from St. Anthony- Welcome! We are happy to have you join our community.
 - d. Concern that people are singing during mass
 - i. Usually this is great! But nervous that due to COVID that this may spread particles and people are concerned about safety.
 - ii. Instead of singing we ask for you to please hum.
 - iii. Cantors will continue to remind people to hum at the beginning of each mass.
- III. Parish Finance Update (Don Yelton)
- a. Finance committee reviewed the first three months of the actual expenses to the budget. There were no surprises or deviations.
 - b. Facilities Committee is a subcommittee of the Finance Committee.
 - c. Education Page in Strategic Planning document: We omitted the significant role of the role of the Sisters of St. Ursula. The committee was encouraged not to lose this historic note of their contribution to the school. We are looking into adding this history.
 - d. Cafeteria: In the audit from the Archdiocese they suggest that we look into outside contractors for food services.
 - e. School has been recently painted and it looks great!
- IV. Calvary Cemetery Update (Donna Griffith)
- a. The wall is coming down- which is great because we are seeing progress
 - b. New fencing will need to go up
 - c. Thank you Larry Pauly for the work that you are doing!

Old Business

- I. Status of School Mural Dedication (Phil Louis)
 - a. Dedication: November 15, 2020 after mass.
 - b. ArtWorks: They will be sending a final agenda as well as an image of what the plaque will look like.
 - i. The plaque will mention Fr. Gene and his commitment to this project.
- II. Parish Database Software Options (Phil Louis)
 - a. Meeting with the Archdiocese
 - b. Bill Mally is heading up the Gabrielle software consolation for the Archdiocese. He has an IT background and has refined the transition for parishes.
 - c. Demo: There seems to be great benefits to using this software we will just need to work out a timeline.
 - i. Cloud based and can be accessed from remote locations
 - ii. Can be viewed from a mobile phone or iPad
 - iii. Parishioners can set up accounts and update information if they choose to do so
 - iv. Reporting process is open- we can create and modify reports
 - v. Exporting data will be fairly simple
- III. Status of Zoom for Parish Discussions (Br. Paul)
 - a. Ready to go!
 - b. Thursdays 7:30-8:10pm which will allow parishioners to tell their stories to the parish and ask questions to Fr. Mike and Br. Paul
 - c. Fr. Mike and Br. Paul are looking forward to it and will be there to listen

New Business

- I. Technology Refresh for Parish Office (Phil Louis)
 - a. We are due to update the computers Fr. Mike and Br. Paul are using
 - b. Reached out to Dell Computers
 - i. They set up an account for the parish and will be giving us a discount
 - c. Because of the discount- we will be updating all computers in the parish office
 - d. PCs or laptops with five years of support from Dell- they will come out and replace items that need to be in about 24 hours.
 - e. New Microsoft Office will also be a part of the PCs.
 - i. Annual licenses: Non-profit status is being reviewed so that there will be no cost associated. This will save us \$500 per year.
 - f. Cost: \$7,100 for the five machines. Two will have dual monitors. All will have webcams.
 - i. Current quote has been approved by vote of parish council
- II. Parish Directory Project (Br. Paul Hoffman)
 - a. Picture directory of the parish
 - b. This would be beneficial for Br. Paul and Fr. Mike to be able to put faces to names
 - c. Will also help update the parishioner data as well
 - d. Idea: Will invite people and families to update their information and opt-into the directory. Then will be able to add a photo their own photo.
 - i. Option: Bound booklet
 - ii. Looking into a virtual directory option.
 1. Could this be virtually published behind the log-in?
- III. Holiday Masses (Fr. Mike)
 - a. Thanksgiving:
 - i. Wednesday, November 25, 2020 at 6pm
 - b. Christmas: We want to welcome everyone, but concerned about a capacity issue and the spread of the flu and COVID
 - i. Potentially:
 1. 6pm: Christmas Eve
 2. 10am: Christmas Day
 3. Looking into another option for a smaller group to attend of people who could be more at-risk and are looking to attend mass with a smaller group.
 - ii. Idea for people to RSVP/survey of how many parishioners would be interested in attending.