

SFDS Facilities Committee Charter

September 17, 2020

The St. Francis de Sales Facilities Committee is an extension of the Finance Committee. Its primary functions are:

- To work with the various members of the Parish staff to provide support, as needed, in the administration and tracking of facilities projects, both for the church and the school.
- To work with the Parish facilities manager to keep a running log of both active and planned facilities projects, and their associated cost estimates.
- To provide updates to the Finance Committee regarding the status of projects, e.g., estimated costs, projected completion dates, outstanding issues, etc.

The Committee will be comprised of no more than three members, one of whom will be the Facilities Manager of the parish. Each other member will bring some expertise with respect to general building and contracting practices, and/or project management. The chair of the Facilities Committee will be an ad hoc member of the Finance Committee.

The length of term of each member of the Committee will be 3 years, with each of the members' terms expiring in different years.