

## Parish Council Minutes

November 17, 2020

**Present:** Joanne Browarsky, Michela Buccini, Bonnie Davis, Donna Griffith, Br. Paul Hoffman, Madison Kramer, Phil Louis, Kacey McAddoo, Joe Nurre, Br. Bob Politi, Mary Ragland, Tori Vogelgesang, Don Yelton

- I. Standing Reports
  - a. School Update (Joanne Browarsky)
    - i. Just finished their first trimester
    - ii. Records day in-service last Friday
      1. They were encourage to take time to reflect how far they have come in the last few months and celebrate
    - iii. Will have a virtual prayer service on 11.18.20 for Thanksgiving
      1. This will be streamed through the parish streaming service and students will be encouraged to join
    - iv. Virtual Parent/Teacher Conferences are coming up
      1. This might be better for some parents so they do not have to worry about getting to school after work and do not have to find daycare
    - v. Remaining Healthy!
      1. There have been some scholars that have needed to quarantine
      2. Teachers have remained COVID-free
      3. Schools are one of the safest places to be because of the protocols in place
      4. Will stay hybrid as long as they can
    - vi. Thanksgiving Break
      1. Because they started a week later (August 26) they decided to be in school Monday and Tuesday of Thanksgiving week
    - vii. Challenges with Online Learning
      1. Continuing to reach out to scholars who have not been as present as they had hoped
      2. Will talk with parents during parent conferences about the absences of students
      3. Continuing to show grace and compassion knowing that there may be a lot going on for students
  - b. Pastoral Team Report (Br. Paul Hoffman)
    - i. The ramp is complete and has been a hit! Still needs a bit of painting- but for the most part it is complete.
    - ii. Facilities Committee
      1. Bob Maley is chairing the committee and it is moving forward
      2. They had two walk-arounds the property
      3. They will meet on 11.19.20 to continue the conversation regarding projects that need to be done
        - a. Ideas: Sandblasting the outside of the church, fix items that are coming lose
    - iii. Safety of Staff during COVID
      1. The parish office may need to implement people calling in and scheduling an appointment
      2. Facemasks are required while in the office

- iv. Tour of Calvary Cemetery
  - 1. Fr. Mike and Br. Paul toured the cemetery to learn more about the property
- v. The transition is going smoothly!
- vi. Fr. Mike has worked to adjust to the microphones in church and all appears to be working well.
- c. Parish Finance Update (Don Yelton)
  - i. Finished 4 months of the fiscal year

	Fiscal Year 2020	Fiscal Year 2019	Difference
Total Income	\$475,508	\$716,044	-\$240,536
Total Expenses	\$882,860	\$750,448	+\$132,424

- ii. The finance committee budgeted for deficit of (\$67,648) for the first 4 months of our Fiscal Year. But our actual deficit is (\$372,948).
- iii. Part of the deficit is explained by the cost of over \$150,000 for projects like the New Ramp, Painting the Elementary School, and other maintenance & repairs.
- iv. But the committee noted other large income and expense items which deviated from the budget. Therefore the finance committee plans to re-cast the budget after determining the reasons for the unexpected results.
- v. 38 weddings are booked for this fiscal year
  - 1. This is double what was budgeted for
- d. Calvary Cemetery Update (Donna Griffith)
  - i. Donna expressed appreciation for Fr. Mike and Br. Paul's visit
- II. Old Business
  - a. Technology Refresh for Parish Office (Phil Louis)
    - i. All computer equipment has arrived at the rectory and will be installed soon.
  - b. Parish Directory Project (Phil Louis)
    - i. Online survey form is created and being reviewed
    - ii. David Abad and Bonnie Davis will support in this effort
    - iii. This process will more than likely pick up in the new year
- III. New Business
  - a. Holiday Mass Schedules
    - i. Thanksgiving: November, 25 – 6:00 PM Mass
    - ii. Christmas Mass Schedule:
      - 1. 8:00 pm Christmas Eve
      - 2. 10:00 am Christmas Day
      - 3. Online streaming of both Masses will be available via the SFDS website
  - b. Next Parish Council meeting will be on Tuesday, January 19
    - i. If there are big changes in COVID, Parish Council will convene in December otherwise all conversations will happen via e-mail
- IV. **An important area of need for volunteers in 2021**
  - a. Wedding Hospitality – As noted about we already have 38 wedding booked for SFDS in 2021.
    - i. To help support this effort we are in need of couples that could volunteer for Wedding Hospitality support.
    - ii. Please consider volunteering and contacting Peg Smyth at [smytty@fuse.net](mailto:smytty@fuse.net) for more information