

# ST. FRANCIS DE SALES PARISH

## Pastoral Parish Council (PPC) Meeting

Tuesday, March 16, 2021 at 7pm

**Present:** Michela Buccini, Phil Louis, Mike Nartker, Mary Ragland, Brother Paul Hoffman, Joanne Browarsky, Brother Bob Politi, Kacey McAdoo, Don Yelton, Joe Nurre, and Donna Griffith

### I. Standing Reports

#### a. School Update (Joanne Browarsky)

- i. We are two full weeks into the third trimester. Classroom teachers have been working hard to define Hybrid 2.0, including but not limited to daily Zoom check ins on the two days scholars are remote, increased parent contact, and continuing to build a culture of celebration. If you do not follow the SFDS Facebook or Instagram pages, I recommend you do so!
- ii. Actively and diligently working to finalize a draft school budget for next year, which includes tracking past enrollment trends, targeting enrollment goals for 2021-2022, and revising the salary sheet to meet the parameters presented by finance council. Met with Fr. Mike, Brother Paul, Debbie Day and Steve Robertson just hours ago and I feel like we are in a good place to present our budget to CISE next Tuesday.
- iii. Continuing to actively pursue other grant opportunities, most are specifically connected to Covid health and safety precautions and learning loss that can be tied specifically to the past year. Most recently the EANS, Emergency Assistance for Nonpublic Schools.  
Some possible allocation of these funds could cover include:
  - Replacement of the classroom window ac units to include air purifiers
  - Some re-wiring and Wi-Fi access points under the category of technology
  - Looking at some other tier 1 targeted instruction interventions.
- iv. Finally, I think the staff is all greatly looking forward to our upcoming spring break, beginning Holy Thursday. Serendipitously it will be the first time in many years that the SFDS staff has taken the week off after Easter; ironically, the calendar was set prior to knowing all that we would overcome and tackle in the next year! It will be a much needed and well-deserved break for everyone.
- v. Plan to continue hybrid model through the end of the academic year.

#### b. Pastoral Team Report (Brother Paul)

- i. Survey Trends
  1. Two masses and eliminating the 6pm mass:
    - a. There is a small group that would like to see the 6pm mass continue.
    - b. People would mostly like to go back to having two masses on Sunday and eliminating the Wednesday mass. The majority would like to return to the old schedule of 8:30am and 11am
    - c. Most responded that if the Wednesday mass was eliminated that they would attend on Sunday.
    - d. For those that attend on Wednesday: There is a 50/50 response rate on moving this to 12pm versus 6pm
  2. Overall- people are looking to return to what happened pre-COVID.
- ii. Wedding Plans
  1. There are about 40 weddings scheduled for next year thus far
- iii. Scaffolding
  1. The scaffolding and repair of the Rose Window on east wall of church is complete.
  2. The project was over budget by \$10,500. We need to continue to be aware and have conversations regarding how to best move forward with fixing items in the church and staying close to budget.
- iv. People appear to be coming back to Mass:
  1. 105 people at Sunday mass March 7, 2021
  2. 86 at mass on March 14, 2021
- v. Sunday Bulletin Content

1. PPC had a discussion regarding the process of reviewing content that will be submitted for the bulletin including any insert materials. Moving forward all new content needs to be reviewed by Fr. Mike or Bro. Paul and approved for inclusion in the bulletin before printing and distribution.
- c. Calvary Cemetery Update (Donna Griffith)**
- i. No new updates beyond the construction is continuing.
- d. Parish Finance Status Update (Don Yelton)**
- i. Don Yelton presented a power point from the SFDS Finance Committee. The finance committee concluded that the trend of growing annual deficits is real. The combined loss for Fiscal years 2021 2022 is anticipated to be near \$720,000.
    1. The loss can be attributed to several areas which include
      - a. Capital expenditures for several large campus improvement projects for both the church and school
      - b. Reduced income from collections and weddings during COVID
      - c. School revenue is reduced due to CISE allocations
    - ii. This trend cannot be sustained, and the Finance Committee proposed the creation of two groups who will make recommendations to Parish Pastoral Council designed to solve this problem.
      1. First a Task Force should be formed to address the financial challenges
      2. Second (per the Archdiocese's Document on Temporal Affairs) a Parish Education Commission should be formed.
      3. Both proposals suggested the staff members or the representatives of stake holders who should be asked to serve on either the Task Force or the Parish Education Commission.
      4. Parish Council members will vote on the formation of these committees and start the process of soliciting volunteers to steer and serve on the committees

## II. Old Business

### a. Purcell Athletic Field Update (Joanne Browarsky and Phil Louis)

- i. The only meeting that has taken place so far was a bid meeting for who would contract the project. No other meetings have taken place at this time
- ii. MSA Sport Architecture has been selected as the firm to draft initial plans of the Purcell-Marian proposed expanded outdoor athletic facility
- iii. The parish has concerns regarding parking and this project. We would like in writing from Purcell Marian that they will work with us through scheduling conflicts and that we will have protected hours for the church weddings and Sunday mass schedules.
  1. Representative of SFDS PPC will remain in contact with Purcell Marian as this project moves forward
- iv. PPC will invite Andy Farfsing, Principal of Purcell-Marian back for the April PPC meeting to get the latest details on this project and detail our concerns related to parking.

### b. Status of Possible New Committees (Phil Louis)

- i. Over the next month we will look at moving the committees for communication and spirituality forward

## III. New Business

### a. 2021-2022 Parish Council Officers

- i. New Chair of PPC Needed as Phil Louis' term as chairman will expire in May and Phil will be stepping away from PPC
  1. PPC is looking at current members to move into the chair role
- ii. All other current members of PPC indicated they will be returning for 2021-22
- iii. New members for PPC are welcome
- iv. Parish Council has 2-3 positions available for new members for next year
  1. If you have an interest in serving on PPC, please contact the parish office by phone or by email to express your interest and someone from parish council will reach out to provide details and invite you as an observer to an upcoming meeting to decide if you would like to join PPC.